

John Cofer Shirley:

An Inventory of His Collection at the Harry Ransom Center

Descriptive Summary

Creator:	Shirley, John Cofer, b. 1858
Title:	John Cofer Shirley Collection
Dates:	circa 1926
Extent:	1 box (.42 linear feet)
Abstract:	Includes manuscript essays, Bible studies, and poems by the American writer and bank employee John Cofer Shirley.
Call Number:	Manuscript Collection MS-3824
Language:	English
Access:	Open for research

Administrative Information

Processed by:	Joan Sibley and Jamie Hawkins-Kirkham, 2011 Note: This finding aid replicates and replaces information previously available only in a card catalog. Please see the explanatory note at the end of this finding aid for information regarding the arrangement of the manuscripts as well as the abbreviations commonly used in descriptions.
Repository:	Harry Ransom Center, The University of Texas at Austin

Works:

Essays, carbon typescript, undated. Formerly 811.3 Sh66e.

Container 1.1

New Testament studies, carbon typescript, undated. Formerly 811.3 Sh66n.

Container
1.2

Songs of sentiment, typescript, undated. Formerly 811.3 Sh66s.

Container
1.3

Explanatory Note Concerning Manuscript Collections Cataloged in the Card Catalog

Prior to 1990 when archival cataloging procedures were adopted at the Ransom Center, all manuscript collections were described in a card catalog.

Organization of Collections:

- Manuscripts for each author collection were organized into four categories:
- **Works:** manuscripts by the author, arranged alphabetically by title;
- **Letters:** the author's outgoing correspondence, arranged alphabetically by recipient name;
- **Recipient:** the author's incoming correspondence, arranged alphabetically by the author of the letter; and
- **Miscellaneous:** all other manuscripts and correspondence, arranged alphabetically by creator.

Materials that did not fit into these categories, such as art, photographs, books, and near-print materials such as newspaper clippings, were dispersed to other Ransom Center collections for cataloging and storage.

Abbreviations Used in Descriptions:

The symbols below were used in combinations. For example **ALS** means autograph letter signed; **Tccms** means typed carbon copy manuscript, etc.

- **A** = autograph (i.e., handwritten)
- **T** = typed
- **S** = signed
- **I** = initialed
- **Ms** = manuscript
- **Mss** = manuscripts
- **L** = letter
- **FL** = form letter
- **N** = note
- **D** = document
- **C** = card
- **PC** = post card
- **cc** = carbon copy
- **p** = page
- **pp** = pages
- **l** = leaf
- **ll** = leaves
- **nd** = no date
- **inc d** = incomplete date